



Legislative Branch Computer System Planning Council

60th Montana Legislature

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DIRECTOR OLIT, LSD

April 22, 2008

TO: Members of the Computer System Planning Council

FROM: Susan Byorth Fox
Chair

RE: May 5, 2008 meeting

We are ready for the organizational meeting of the Computer System Planning Council. We will meet on **Monday, May 5, 2008 at 9:00 a.m. in Room 102** of the Capitol Building. If you are unable to attend or need to attend via telephone conference call, please let me or Hank know as soon as possible (406-444-3064, sfox@mt.gov or htrenk@mt.gov).

Enclosed are the meeting materials:

- meeting agenda
- March 24, 2008 minutes
- Potential Branch IT Projects/Initiatives FY 2010-2011
- Documents on statutory responsibilities
- Draft Information Security Program Charter
- Draft Montana Legislative Branch Business Case Analysis Overview
- Draft Overview of Montana Legislative Branch Information Technology Charter
- Sample Table of Contents of previous Computer System Plan

Please read the documents and be prepared for a spirited discussion on the need for and potential adoption of branch wide IT policies. Creating, adopting, and enforcing branch wide policies is a new concept that is emerging with changing technology and security needs. Policies are important and are needed to support the branch business needs. Your input is necessary to ensure that the policies serve the needs of the Legislature and the five agencies that are served by the centralized IT function.

Please bring this packet of information with you for reference throughout the meeting. If you have any questions or information needs, or if you are not able to attend (or are sending a proxy), please let me know at sfox@mt.gov or (406)444-3066. I look forward to seeing you.

cc: Technical Planning Group (TPG) members

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